

FORUM KARLÍN

VISITOR GUIDELINES

- 1.1** These Visitor Guidelines are issued by Forum Karlin a.s. and they define the basic rules of conduct referring to all Visitors accessing the premises of Forum Karlin a.s. (hereinafter “Forum Karlín”).
- 1.2** Unless otherwise specified below, Forum Karlín can only be entered with a valid ticket. By purchasing a ticket, the Visitor agrees with these Visitor Guidelines.
- 1.3** At the request of the authorised representative of Forum Karlín the Visitor is obliged to show their valid ticket, if their presence in Forum Karlín depends on purchasing and submitting such a ticket. If the Visitor does not show their valid ticket, they will be asked to leave the premises of Forum Karlín and they will be led away to the exit. The ticket is valid only on a specific day and hour and refers only to the event for which it was bought and only to the row and the seat specified on the ticket, if it is an event where individual seats are booked. The ticket is valid only when it is not modified or damaged, and it allows a single entry to Forum Karlín. Re-entry is possible if agreed in writing with event organisers.
- 1.4** Access and stay in Forum Karlín is subject to compliance with applicable laws and these internal Visitor Guidelines.
- 1.5** Every Visitor accessing the premises of Forum Karlín is obliged to comply with the guidelines of representatives of Forum Karlín, of event organisers, the security guard, firemen and health professionals. Every Visitor is obliged to act in a manner that prevents harm to property of the premises and equipment of Forum Karlín and that keeps a clean environment.
- 1.6** Smoking and open fire manipulation is strictly forbidden in the premises of Forum Karlín.
- 1.7** Access to Forum Karlin is at one’s own risk.
- 1.8** Children under 12 years of age must be accompanied by an adult.
- 1.9** Event organisers reserve the right to forbid any Visitor who does not comply with these Guidelines, other regulations, instructions of event organisers or the persons designated by them, instructions of the security guard, health professionals and firemen, to access the premises. A Visitor whose behaviour is found unacceptable can be commanded to exit the premises and event organisers can do so without being obliged to reimburse their entrance fee.
- 1.10** Every Visitor whose conduct leads to suspicion of committing a crime as described in Act No 40/2009 Coll. of the Criminal Code, as amended, or whose conduct leads to suspicion of committing an offence according to applicable laws, will be led away to the exit of Forum Karlín and handed over to the Police of the Czech Republic.
- 1.11** The premises of Forum Karlín are accessible to Visitors with reduced mobility. 1st floor has places reserved for the disabled persons and the Visitors with reduced mobility. Other places can be prepared for the same purpose on the basis of a written agreement with event organisers.

- 1.12** Every Visitor who notices a defect or a malfunction that might lead to damage of the premises of Forum Karlín shall instantaneously communicate this fact to the representative of Forum Karlín.
- 1.13** Every Visitor who notices injury of any Visitor shall as soon as possible communicate this fact to the representative of Forum Karlín. Forum Karlín is not liable for damage to property or personal injuries caused by an act or omission of other Visitors or another third person. The Visitor can seek compensation for damages only against the persons who caused the damage.
- 1.14** With respect to the objective to ensure safety of all Visitors, every Visitor accessing the premises of Forum Karlín shall agree with security procedures and baggage inspection. Refusing such a control is considered a ground for refusing access to the premises of Forum Karlín.
- 1.15** It is forbidden to bring any alcohol, meals and drinks (except for drinks and other food necessary for Visitors on medical grounds), bottles, pressurized objects, any containers (glass or plastic bottles, cans, glasses and others), scissors, any professional data or audio-visual recording equipment (any exemption must be written and granted by event organisers), any weapons, but not restricted to, pepper sprays, knuckledusters, knives, guns, explosives (including combustible explosives), flammable substances, binoculars, perfumes exceeding 100 ml volume (at the request of the representative of Forum Karlín the Visitor shall try them on themselves), hair sprays or deodorant sprays exceeding 100ml volume (at the request of the representative of Forum Karlín the Visitor shall try them on themselves), baby carriages, bicycles, scooters (and other means of transport or sports equipment) and other hazardous items that might cause injury or damage to property of event organisers or Visitors, or the premises of Forum Karlín. The representative of Forum Karlín and event organisers have the right to decide whether the given item is or is not hazardous.
- 1.16** On a written authorization of Forum Karlín a relevant event organiser can grant exemption to the above-mentioned rules of the Visitor Guidelines.
- 1.17** Access to the premises of Forum Karlín with animals is forbidden with the exception of assistance dogs of handicapped Visitors.
- 1.18** Every Visitor accessing the premises of Forum Karlín grants permission to use their picture or any visual and/or audio recording within any video recording, transmission or reproduction of an event for commercial or advertising purposes as referred in the relevant provisions of Act No 89/2012 Coll. of the Civil Code, as amended. If these records are used, the Visitors are not entitled to remuneration (royalties).
- 1.19** Compensation for damages caused by the Visitor will be claimed according to currently valid legislation of the Czech Republic.
- 1.20** Forum Karlín and/or event organisers are not liable for loss, theft or damage of articles or other property that the Visitor brings to the premises of Forum Karlín. Forum Karlín and/or event organisers are not liable for loss, theft or damage of articles or other property that the Visitor brings to the premises of Forum Karlín and which are contrary to these Guidelines, and which were seized by the representatives of Forum Karlín and/or the representatives of event organisers.
- 1.21** The Visitor is aware and agrees that all premises of Forum Karlín, including associated areas, are monitored by an industrial camera system.
- 1.22** In case of evacuation of Forum Karlín every Visitor who is present in the premises of Forum Karlín at the particular time is obliged to comply with the Evacuation Rules and to follow the instructions of the representatives of Forum Karlín and firemen.
- 1.23** Every Visitor accessing Forum Karlín is obliged to hand over articles found in the premises of Forum Karlín to the representative of Forum Karlín.
- 1.24** Developing any marketing and advertising activity in Forum Karlín without a written authorisation of Forum Karlín or event organisers is forbidden.
- 1.25** It is strictly prohibited to throw any objects to the production area and to throw any objects from higher floors to the lower floors.

CLOAKROOM RULES

1. Excluding articles given for safekeeping in rooms of Forum Karlín provided for that purpose (hereinafter “Cloakroom”), neither Forum Karlín nor event organisers are liable for loss of any articles.
2. After closing the Cloakroom, Forum Karlín is not liable for deposited items or clothes. Unclaimed items and/or clothes will be thrown away after two (2) days from the day of receipt.
3. Forum Karlín is not liable for loss of valuable items deposited in the Cloakroom and the Visitor agrees that they will not deposit any valuable items, such as cameras, money, mobile phones and similar valuables, in the Cloakroom. It is the Visitor’s responsibility to safekeep these valuables in other suitable rooms.
4. Any loss must be reported to the representative of Forum Karlín without undue delay. Claims made after closure of the Cloakroom will not be considered.
5. The Visitor who loses an identification tag of the Cloakroom will have to wait until all items deposited in the Cloakroom are returned to their owners and only after that the items will be handed over to the Visitor. However, the Visitor must describe their deposited items to the Cloakroom attendants. Every lost Cloakroom identification tag is charged with CZK 50.